



CONSTITUTION

New Mexico HOSA, Inc.

ARTICLE I NAME

Section 1.1 The official name of the organization shall be New Mexico HOSA. The acronym, NM HOSA, may be used to designate the Association.

ARTICLE II PURPOSE

Section 2.1 The primary purpose of NM HOSA is to serve the needs of its members and promote and strengthen the HSE-HOSA partnership in the following ways:

Provide programs and activities which will develop:

- Physical, mental and social well-being of the individual;
- Leadership, character, and citizenship;
- Ethical practices and respect for the dignity of work.

Section 2.2 Foster the self-actualization of each member which will contribute to meeting the individual's psychological, social and economic needs.

Section 2.3 Build the confidence of students in themselves and their work by providing opportunities for students to assume responsibilities and by developing personal and occupational competencies and social skills which lead to realistic choices of careers and successful employment in the health care field.

Section 2.4 Promote inter-organizational relationships with professional groups, businesses, industries, and other organizations.

Section 2.5 Recognize individual achievements in scholarship, occupational skills, or services rendered by providing recognition and awards.

Section 2.6 Promote involvement in current health care issues, environmental concerns, and survival needs of the community, the state, the nation, and the world.

ARTICLE III ORGANIZATION

Section 3.1 NM HOSA is a state organization of, by, and for students who are or were enrolled in the middle level, secondary, postsecondary, and collegiate Health Science and Career Pathway programs. It shall consist of local chapters chartered by NM HOSA and National HOSA.

Section 3.2 The administration shall be vested in the Board of Directors. The New Mexico HOSA Corporate Bylaws define the membership, duties, authority, and selection process of the Board of Directors.

Section 3.3 NM HOSA is chartered by the Board of Directors of National HOSA to provide for state-wide coordination of the HOSA program and is sanctioned through NMAA (New Mexico Activities Association).

Section 3.4 NM HOSA will encourage and support the establishment of HOSA chapters in New Mexico schools offering health career education programs or supporting pre-health career education programs.

Section 3.5 New Mexico HOSA shall be divided into regions. The regions shall be determined by the Board of Directors and the State Advisor and sent out to the membership.

ARTICLE IV MEMBERSHIP

Section 4.1 Chartered Association

A. Charter Holder. New Mexico HOSA is chartered through the New Mexico Public Education Department as a chartered association of HOSA Inc., with the administration, policy, and governance entrusted to New Mexico HOSA, Inc.

B. Chartered Association. The state association shall consist of all affiliated chapters within the boundaries of the State of New Mexico. A chapter may be affiliated with public and private schools. The chapter shall be composed of students possessing the qualification of membership.

Section 4.2 Local Chapter

A. Organization. A chapter may be organized whenever, in the judgment of teachers, students, and administrators, it would be advantageous to do so.

B. Affiliation. Affiliation shall be made according to the process prescribed by HOSA Inc.

C. Chapter Bylaws. Chapter bylaws shall be adopted by the local chapters to govern the transaction of business. Bylaws shall be consistent with those of the national and state associations.

D. Charter. Upon approval by HOSA Inc., a local chapter charter shall be issued. The local chapter shall then be recognized as an affiliate of New Mexico HOSA.

E. Good standing. Local chapters in good standing shall be those that maintain policies consistent with those of HOSA Inc., and New Mexico HOSA, Inc. and which annually send to the National Office:

- State and National dues for each participating student by published deadlines each year.

Send to state office:

- A list of names and addresses of the officers of the local chapter immediately upon election
- Any amendments to chapter bylaws.

- F. Suspension. Any local chapter failing to meet the requirements for good standing may be suspended from membership for one year, as determined by the Board of Directors.
- G. Reinstatement. Upon meeting the requirements for good standing, the local chapter may be reinstated by the State Advisor or their designee.

Section 4.3

Membership Qualifications

- A. Active Member. Shall be students who are or have been enrolled in Health Science classes, and/or are interested, planning to pursue or pursuing a career in the health professions, and persons associated with, participating in, or supporting Health Science in a professional capacity.
- B. Individuals shall be eligible for membership through a chartered local chapter.
- C. New Mexico HOSA may be composed of the following divisions: Middle Level, Secondary, Postsecondary/Collegiate, Associate, Alumni, and Professional.
- D. Middle School Division shall be composed of middle school students who are in grades 6-8 and are interested in or planning to pursue a career in the health professions. The official definition for middle school members of HOSA for the purposes of Competitive Events is: A middle school student is one who: a) is enrolled in a state-approved health science program or is planning to pursue a career in the health professions; and b) has not been promoted to a secondary institution (grades 9-12) prior to the state annual conference.
- E. Secondary Division shall be composed of secondary students who are or have been enrolled in a Health Science or an organized health career awareness program or are interested, planning to pursue, or pursuing a career in the health professions.
- F. The Postsecondary/Collegiate Division shall be composed of students who are not enrolled in high school, have received a high school diploma and/or are pursuing GED and are enrolled in a healthcare-related field at the undergraduate level or are interested or planning to pursue a career in the health professions.
- G. The Alumni Division shall be composed of persons who have been a member of HOSA. Alumni Division members shall pay

affiliation fees, but may not vote, make motions, hold office, or compete in events.

H. The Professional Division shall be composed of persons who are associated with or participating in Health Science Education in professional capacities. These may include health professionals, alumni, or other adult members of the community who wish to assist and support the HOSA program and its growth and development. Professional division members shall pay affiliation fees, but may not vote, make motions, hold office, or compete in events.

Section 4.4

Honorary Members

- A. Any individual who has rendered outstanding service to New Mexico HOSA by advancing its mission and purposes, shall be eligible for honorary membership.
- B. Honorary members shall be elected by a majority vote at any meeting of the Executive Council and approved by the Board of Directors.
- C. Honorary members shall have the privilege of attending all meetings of the organization.

Section 4.5

Affiliation Fees

- A. NM HOSA affiliation fees shall be determined by the NM HOSA Board of Directors. National affiliation fees shall be as approved by HOSA, Inc., and the National Delegate Assembly.
- B. Members shall pay state and national affiliation fees.

ARTICLE V. VOTING

Section 5.1

Members shall exercise their voting privileges in New Mexico through duly selected Voting Delegates of each chapter of New Mexico HOSA in good standing.

Section 5.2

Each active chapter shall be allowed two voting delegates.

ARTICLE VI MEETINGS

Section 6.1

Each active division of NM HOSA shall conduct a minimum of one meeting annually during the State Leadership Conference for the purpose of conducting the association's business.

- A. The majority of the Chapter members registered at the conference shall constitute a quorum.

- B. Majority shall determine voting decisions.
- C. The Student Executive Council shall meet as scheduled, and with the approval of the State Advisor or Board of Directors may call special meetings.
- D. Parliamentary Procedure for all meetings of New Mexico HOSA shall be governed by Robert's Rules of Order, Newly Revised.
- E. This meeting may be held in person or electronically.

ARTICLE VII STATE EXECUTIVE COUNCIL

- Section 7.1 The State Executive Council shall be elected by a majority vote of the Voting Delegates during the annual State Leadership Conference. The Student Executive Council Handbook shall define all voting and election procedures.
- Section 7.2 The State Executive Council Handbook shall define the positions, duties, qualifications, and procedure for removing officers and filling vacancies in office.
- Section 7.3 Individuals elected as State Executive Council Officers shall assume their office at the close of the annual State Leadership Conference at which they were elected.

ARTICLE 8 NATIONAL OFFICERS

- Section 8.1 A member may run for a National Executive Candidate position if the member meets the requirements for national officer nomination guidelines established by National HOSA. The New Mexico HOSA Board of Directors must approve any potential candidates. The potential candidate must apply by the date established by the State Office. The New Mexico HOSA Board of Directors will select the best-qualified candidate by majority vote. The New Mexico HOSA State Advisor may reject any potential candidate.
- Section 8.2 National Executive Council Candidates from New Mexico must meet the requirements and regulations of National HOSA and New Mexico HOSA as outlined in the policy.

ARTICLE 9 FINANCES

- Section 9.1 The Board of Directors shall manage all New Mexico HOSA finances, determine financial policy, approve all budgets, and shall make available annual financial statements for inspection upon request.

Section 9.2 The Board of Directors shall have the authority to determine fees to cover the program and operational expenses of New Mexico HOSA.

Section 9.3 The Treasurer of the Board of Directors will oversee any accounts obtained in the name of New Mexico HOSA. Those accounts that are under the management of a fiscal agent will be reviewed by the treasurer. All monies generated by fundraising, sponsorships, registration, and membership fees belong to New Mexico HOSA. Finances will be maintained in accordance with generally accepted accounting principles through New Mexico HOSA's fiscal agent. In the event that New Mexico HOSA no longer has a fiscal agent, the responsibility of the maintenance and auditing of New Mexico HOSA's financial records falls to the organization.

ARTICLE 10 PARLIAMENTARY AUTHORITY

Section 10.1 The rules contained in the current edition of Robert's Rules of Order, Newly Revised shall govern NM HOSA in all cases to which they are applicable and in which they are not inconsistent with this Constitution, and any special rules of order NM HOSA may adopt.

ARTICLE 11 STANDING RULES

Section 11.1 Standing rules shall be adopted if and when the need arises.

ARTICLE 12 EMBLEM AND COLORS

Section 12.1 The emblem of NM HOSA shall be determined by HOSA, Inc.

Section 12.2 The colors of NM HOSA shall be determined by HOSA, Inc.

ARTICLE 13 AMENDMENT OF BYLAWS

Section 13.1 This Constitution may be amended at the annual business meeting by a two-thirds (2/3) vote of the Voting Delegates present and voting.

Section 13.2 The amendments may be proposed by:

- Any local chapter in good standing
- The Student Executive Council
- The Board of Directors
- The State Advisor

Section 13.3 Amendments must be received in the State Office thirty (30) days prior to the annual business meeting.

Section 13.4 Amendments shall be approved by the Chartered Association Advisor or their designee.

Section 13.5 Notices of the proposed amendments shall be distributed to local chapters by the Chartered Association Advisor prior to the annual business meeting.

ARTICLE 14 RESTRICTIONS

Section 14.1 No part of the net earnings shall inure to the benefit of, or be distributable to, its members, directors, officers, or other private persons, except that NM HOSA shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of charitable, religious, educational and scientific purposes including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under Section 501 (c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any of the Internal Revenue Law). No substantial part of the activities of NM HOSA shall be the carrying on of propaganda otherwise attempting to influence legislation and NM HOSA shall not participate in or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision, NM HOSA shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from Federal Income Tax under Section 501 (c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law) or (b) by any organization, contributions to which are deductible under Section 170 (c) (2) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).

ARTICLE 15 DISSOLUTION

Section 15.1 Upon the dissolution of this organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code; or shall be distributed to the federal government, or to a state or local government, for a public purpose.

NOTES:

Amended August 3, 2020

Amended April 2021

Amended March 3, 2022

Standing Rules

New Mexico HOSA

Electronic Meetings

Procedures for electronic meetings:

- A. The chair, or upon the request of three executive board members, or a committee chair, may call for an electronic meeting.
- B. Electronic meeting minutes shall be approved at the next board meeting or by a minutes' approval committee before the next executive board meeting.
- C. The chair, secretary or committee chair shall schedule a conference service line and provide to all participants an electronic meeting notice that includes the time of the meeting, and access information needed to participate.
- D. Members shall announce themselves at the first opportunity after joining the electronic meeting.
- E. Members who leave the electronic meeting prior to adjournment shall announce their departure before disconnecting.
- F. The presence of a quorum shall be established by roll call at the beginning of the electronic meeting and on the demand of any member.
- G. To obtain the floor, a member shall address the chair and state his or her name.
- H. Members are entitled to make motions orally during a meeting and are required to write the motion in the chat. Members may also submit motions in writing to the secretary at least 24 hours prior to the electronic meeting. The secretary shall send any such pre-submitted motions by e-mail to all members in advance of the electronic meeting.
- I. All votes taken during the electronic meeting shall be taken by roll call. The business may also be conducted by unanimous consent.
- J. Each member is responsible for his or her connection to the conference call; no action shall be invalidated on the grounds that the loss of, or poor quality of, a member's individual connection prevented him or her from participating in the electronic meeting.
- K. The chair may disconnect or mute a member's connection if it is causing undue interference with the electronic meeting. The chair's decision to do so, which is subject to an undebatable appeal that can be made by any member, shall be announced during the meeting and recorded in the minutes.