



HOSA MEETING EVALUATION FORM

Rate each item as follows:

- 5 = always
- 4 = usually
- 3 = sometimes
- 2 = not very often
- 1 = almost never

- 1. Each chapter meeting is scheduled well in advance. _____
- 2. Chapter officers meet to plan every meeting. _____
- 3. Most members attend all meetings regularly. _____
- 4. The meetings always start and finish on time. _____
- 5. The meetings are "fun" to attend. _____
- 6. The meetings are managed by the officers and not the chapter advisor. _____
- 7. Correct parliamentary procedure is used at the meetings. _____
- 8. Members are allowed to express their point of view. _____
- 9. Guests at meetings are impressed by what they see. _____
- 10. Chapter meetings support the mission of HOSA. _____
- 11. There is no wasted time at meetings. _____
- 12. Everyone participates in the meetings. _____
- 13. The meetings accomplish what they are supposed to accomplish. _____
- 14. The agenda is provided to the members in advance of the meeting. _____
- 15. All officers know their responsibilities and carry them out at each meeting. _____

Total Score _____
Divided by 15 (rating average) _____