Hotel Albuquerque at Old Town

A New Mexico Heritage Hotel

# Incidental Responsibility Agreement

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The following serves as an agreement between and the **Hotel Albuquerque at Old Town Hotel.** The credit card on file for the group will be used for the purpose of covering incidentals for any attendee checking into a sleeping room that cannot provide a credit card. All hotel policies and precautions will be taken so that the attendee cannot access incidentals. If incidentals are utilized the master account will be charged and will take responsibility for the amount.

 Date: \_\_\_\_\_\_\_\_\_\_\_

Hotel Manager

Hotel Albuquerque at Old Town

Heritage Hotels & Resorts

800 Rio Grande Blvd. NW

Albuquerque, NM 87104

Phone: 505-843-6300

Fax: 505-842-8426

Accepted By (Event Planner, please sign & print)

Title

Organization

Date